ICAI invites applications from highly competent candidates for the position of SECRETARY (Statutory Position)

The Institute of Chartered Accountants of India (ICAI) is a statutory body established for regulation of the profession of Chartered Accountants in India. During its more than 70 years of glorious existence, ICAI has achieved recognition as a second largest global Accountancy Body. ICAI is looking for a high profile and multi-faceted personality with proven leadership qualities, excellent communication, administrative, interpersonal and motivational skills for the position of Secretary on regular pay rolls. This is an EXCELLENT opportunity for a high calibre professional to join a world class accounting organization and make an impact at the national and international level.

### Role
- To act as the Secretary to the Council of ICAI, which is the governing body for managing affairs of the ICAI
- Main driver for furthering the ICAI’s objectives of regulation, development and promotion of the Indian Accountancy Profession being in charge of the office of the Institute as its executive and administrative head
- To act as the Secretary to the Standing Committees and other prime Committees
- To sustain and further enhance the image of the profession externally with various Government Departments, Ministries, C&G, Regulatory Bodies such as RBI, SEBI, IRDA etc. and Apex Bodies of Trade/Commerce
- To act as a Board member of Accounting Research Foundation and XBRL (India). To be the interface of ICAI with international and regional/sub-regional professional accounting bodies such as IFAC, IASB, IAASB, CAPA, SAFA, etc.

### Qualification, Experience and Skill Set
- FCA/FCS/Fellow Cost Accountant or Post Graduate degree in Economics, Commerce, Management or Law from a recognized Institute/University
- Brilliant academic background, outstanding career track record and flair for taking up multifaceted challenging assignments
- 22 years experience in Administration in any Statutory/Regulatory/Professional Body/PSU/Industry or in any Ministry/Department of the Government out of which 5 years experience in similar capacity

### Salary
- At pay level 17 as per 7th CPC plus allowances, emoluments and other benefits rounding off CTC upto 60 lakhs per annum

### Minimum Age
- 45 years as on 01.07.2020

The Institute holds the right to relax any eligibility criteria for otherwise deserving candidates and its decision in this regard shall be final.

Interested candidates may email their structured application at recruitment2020@icai.in or can send through speed post to the Additional Secretary- HR, The Institute of Chartered Accountants of India, ICAI Bhawan, I.P. Marg, New Delhi 110 002, superscribing on the envelope ‘Application for the post of Secretary’ within 21 days of release of this advertisement.

Application Form