This User Manual is intended for fresh applicants who want to apply for CA foundation Course/Direct Entry Intermediate.

Step 1: Please go to the website ICAI.org. Once there, please click on the Service Portal Link on the top right corner of the screen.

Step 2: The following Login Page will open:
https://eservices.icai.org/per/g21/pub/1666/SelfServices/templates/Login%20Folder21052019122446/Login%20Folder/ICAI%20Phase%20II%20Login%20Page521052019122546.html
Step 3:
For fresh students enrolling in CA Course i.e. either Foundation or Direct Entry Intermediate please click on the link 
Student Enrolling for CA Course – Click here - https://cdn3.digialm.com/EForms/configuredHtml/1666/57499/login.html

Step 4
For fresh students enrolling in CA Course i.e. either Foundation or Direct Entry Intermediate the following page will open after clicking 
https://cdn3.digialm.com/EForms/configuredHtml/1666/57499/login.html. Here please click New Students who want to register for CA for first time click here
Step 5:

For fresh students enrolling in CA Course i.e. either Foundation or Direct Entry Intermediate after clicking New Students Who wants to register for CA for first time click here. The following screen will open. Please enter your details as shown in the screen and then click Generate OTP. The OTP will be sent to your mobile number and verification link will be sent to your email ID.

Step 6: Enter the captcha text and click on submit button to receive your OTP

Step 7: You have received OTP for validation.
**Step-8:** Enter OTP and complete validation and complete the Login process.

**Step-9:** Once OTP Validations is Completed, Applicant will receive login credentials on Email/SMS for login and completion of Course Registration Process.