It is unwise to be too sure of one’s own wisdom. It is healthy to be reminded that the strongest might weaken and the wisest might err.

MAHATMA GANDHI
Dear Students,

As the nation pays tribute to father of the nation, Mahatma Gandhi on October 2, 2018, we must seek lessons from his life, learn from the values and principles that he stood for and propagated throughout his life. Truth, non-violence, austerity, simplicity, perseverance, philanthropy and cleanliness are some of the virtues he practiced and preached. He taught us that having self-faith and self-confidence is one’s greatest strength, humanity is the greatest religion and truth is akin to God. His words of wisdom continue to inspire generations:

“Men often become what they believe themselves to be. If I believe I cannot do something, it makes me incapable of doing it. But when I believe I can, then I acquire the ability to do it even if I didn’t have it in the beginning.”


distinguish between real needs and artificial wants and control the latter. - Mahatma Gandhi

Your Success Mantra: Self-Belief and Hard Work

Being a student, you must believe in your strengths and cultivate these qualities to achieve success in your academic and professional pursuits.

With November 2018 exams just a month away, it is high time you began your studies in full swing. Remember, with due planning and effective execution, you can maximise your chances of getting successful. Board of Studies (BoS) of ICAI provides ample resources both printed and web based to what your learning needs. Read the study material thoroughly and other publications from the BoS, attempt to solve questions/problems from the Revisionary Test papers taking valuable hints for an exhaustive preparation. The latest addition to this is the Capsule series that features a 20 page summarised version of the study material on every subject/paper in CA Intermediate and CA Final, which is apt for revision. This issue also includes a Capsule on Paper 4: Corporate and Economic Laws of Final Course to enhance your knowledge on various topics like Appointment of Directors and Managerial Personnel and their Remuneration, Meetings of Board and its powers, Inspection and Investigation, Compromises, Arrangements and Amalgamations, Prevention of Oppression and Mismanagement etc.

Apart from publications, you must go through online resources like online lectures, recorded webcasts, mentoring sessions, e-learning modules to supplement your knowledge. Go through the Examiner’s Comments hosted on the ICAI’s website, highlighting common mistakes, pitfalls that should be avoided in examinations. The BoS is also conducting Open House Question Answer Sessions for all subjects of Intermediate and Final. You may get your queries relating to respective subject/topics (covered till date in Live Virtual Classes) resolved in these sessions. To assess your preparation, you must take Mock Tests to identify learning gaps that can be fixed during revision. The exercise not only prepares you psychologically for the exam but also checks your writing speed and retention.

ICAI has constantly been making efforts to equip its students with the most contemporary knowledge and techniques. Compliant with the IFAC’s International Education Standards, we implemented the New Scheme of Education and Training, effective from July 2017, to produce globally-competent Chartered Accountants. Under the New Scheme, all current professionally-relevant subjects were included in the curriculum. Concept of Electives was also introduced to enable you to develop aptitude for specialisations at a very early stage. Moreover, introduction of case-study and open-book system in electives will further enable you to sharpen your analytical and comprehension skills. Practical-training assessment has already been implemented and first of such an assessment has been held on 23rd September 2018. Then, MCQ-based (multiple-choice-questions-based) assessment will be effective in selected subjects of Intermediate and Final courses from May 2019 examinations.

To enable its students register online for various students-related events, a common Student Activity Portal was put in place, saving your time and energy. ICAI has strengthened its Optional Online Articles Placement Portal, to assist the eligible students in getting placement in CA firms for articles training at the same time facilitate CA firms in shortlisting candidates and call them for interviews/interaction at their offices, without any cost. Live Virtual Classes have already commenced for the May and November 2019 examinations, enabling you to access the classes along with a host of other resources.

Recently, a Group has been constituted to review the evaluation system of the examination answer books, under the convenorship of CA. Madhukar Hiregange, with a former Director (Examinations) as special invitee, in view of the effective organisation of centralised evaluation of answer books during his tenure. The Group will analyse the existing system of empanelment, review, training and monitoring of examiners work. The Group will also study the examination system of other important national institutions and suggest suitable strengthening measures for consideration.

With festivals galore in the current month, I extend my best wishes for Dussehra and Durga Puja. May the Goddess of light illuminate your mind with knowledge. Take proper rest to rejuvenate your mind and stimulate retention. Have a positive attitude, believe in yourself and give your best. The greatest soccer player of all times Pele once said: Success is no accident. It is hard work, perseverance, learning, studying, sacrifice and most of all the love of what you are doing.

Best Wishes

CA. NAVEEN N. D. GUPTA
PRESIDENT, ICAI, NEW DELHI

Always committed for Students Cause

Distinguish between real needs and artificial wants and control the latter. - Mahatma Gandhi
Dear Students,

At the outset, I wish to extend my heartiest wishes to all of you for your forthcoming Examinations, which is scheduled to be held in November 2018. Your strenuous and persistent efforts will lead you along the path of crowning glory and soaring success. This is one of the most important examinations of your professional career so remember not to be entangled in the web of overconfidence. Concentrate on your studies and develop an integrated approach to deal with practical problems. The CA course is a course that offers a perfect blend of theoretical knowledge and practical training. Whatever is taught in the course is applied and tested in the Practical Training. Recently, the Board of Studies has conducted the first practical training assessment test in about 140 cities across the country in which, more than 5500 candidates appeared. The students have expressed satisfaction after taking the tests as it was a good way for them to assess themselves and show their practical knowledge to the outside world.

The Institute has been providing you a world-class learning environment for your multifaceted professional growth. It is also our endeavour to motivate and guide all of you in right perspective. I strongly believe that if our students are given appropriate platforms, they can do wonders while progressing in the profession. The Board of Studies has been providing you with state-of-the-art study material, which you have to utilise the maximum. Concentrating on the study material will definitely increase your chances of good scoring. Also make use of the Examiner’s Comments hosted on the Institute website. Through the medium of Students’ Journal, we have been providing you capsules on various subjects. The capsules will help you to save a good chunk of your valuable time that you spent for extensive and elaborate reading.

ICAI e-pathshala, Live Virtual Classes is another major initiative of the Board of Studies directed to help the students in their learning endeavours. The initiative is being highly appreciated. For helping the students to clarify their doubts Open House Live Question - Answer Sessions are planned. We are happy to share that these sessions are being extended to all students of chartered accountancy irrespective of the fact whether they have registered for the live virtual classes or not. You may go through the announcement for more information and attend these sessions. It would be a lifetime opportunity to learn and clear the doubts. We may further inform you that the registration to Live Virtual Classes is still open. Take its benefit at the earliest.

The world is fast changing and the finance professionals will have a significant role to play in the global scenario - whether it is in the realm of International taxation, international laws or international accounting and auditing standards. So it is appropriate for you to equip yourself during the students’ days with excellent knowledge base, not only with a view to pass the examinations but to emerge successful in the competitive environment. Knowledge is infinite that requires one to update on regular basis in order to meet the challenges of the competitive professional world. As you know, the Central Government has proposed the merger of three public sector banks- Bank of Baroda, Dena Bank and Vijaya Bank- to create an amalgamated entity that will become the third largest lender in the country. The government says, the merger is part of its efforts to consolidate the banking industry with a view to overcome the bad loan crisis. But in real sense, such mergers may not solve the bad loan crisis that has gripped the banking system as a whole. The government has to ensure that such mergers do not end up creating an entity that is weaker than the original pre-merger strong bank.

At the time of writing this message, the Indian rupee has crashed past the 72-mark against US dollar and continues to be on a roller coaster ride. High volatility in global crude oil prices and ballooning current account deficit figures back home have been blamed for Rupee’s free fall. Does rupee at 72.98 rings alarm bells to the Indian economy or is there an opportunity in the currency crisis. A depreciating currency may not be that much problematic as it encourages the country’s exports. A weaker currency keeps the costs of domestic goods cheaper in the world markets and keeps overseas competition at bay.

As you know, the Accounting Profession is all about Honesty, Integrity, Transparency and Ethical Practices. On the occasion of 149th birth anniversary of Father of the Nation, Mahatma Gandhi, let’s swear an oath to redeem our country from the menace of all forms of unethical practices.

What lies ahead of you & what lies behind you is nothing compared to what lies within you. - Mahatma Gandhi

CA. DHINAL A. SHAH
CHAIRMAN, BOARD OF STUDIES, ICAI
At the Final level, the Company Law portion of the subject “Corporate and Economic Laws” largely involves analysis and application of provisions of the Companies Act, 2013 to solve application-oriented issues. This subject is very dynamic on account of the large number of amendments/circulars/notification as issued by the Ministry of Corporate Affairs.

In this capsule for students, an attempt has been made to capture the significant provisions of Companies Act, 2013 (Sections 149 onwards). You are advised to read the August, 2017 edition of the Study Material with RTP of November 2018 for a thorough understanding of the relevant provisions and the related amendments of Companies Act, 2013 and solve the illustrations and exercise questions given therein to hone your application skills. This capsule on Final Paper 4: Corporate and Economic Laws is intended to assist you in the process of revision of concepts discussed in the Study Material.

**CHAPTER 1: APPOINTMENT AND QUALIFICATIONS OF DIRECTORS**

### 1. Company to have Board of Directors (Section 149)

(i) Number of directors [Section 149(1)]

<table>
<thead>
<tr>
<th>Minimum</th>
<th>Maximum</th>
</tr>
</thead>
<tbody>
<tr>
<td>Public co.</td>
<td>Private co.</td>
</tr>
<tr>
<td>3</td>
<td>2</td>
</tr>
</tbody>
</table>

* A co. may appoint more than 15 directors after passing special resolution (SR)

(ii) Provision related to Women director (WD) [Proviso to section 149(1) + relevant Rule]

- Atleast one

<table>
<thead>
<tr>
<th>No. of Women Director</th>
<th>Companies which are required to have Women directors</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>♦ every listed co.; ♦ every other public co. having -</td>
</tr>
<tr>
<td></td>
<td>♦ paid-up share capital of one hundred crore rupees or more; or</td>
</tr>
<tr>
<td></td>
<td>♦ turnover of three hundred crore rupees or more.</td>
</tr>
</tbody>
</table>

| Filling of Intermittent Vacancy | ♦ Immediate next Board meeting or three months from the date of such vacancy, whichever is later. |

(iii) Provision related to Resident director (RD) [Section 149(3)]

<table>
<thead>
<tr>
<th>Meaning of Resident Director</th>
<th>Who has stayed in India for a total period of not less than 182 days in the previous calendar year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number</td>
<td>Atleast One</td>
</tr>
</tbody>
</table>

| Companies which appoint resident director | Every Company |

(iv) Provisions related to Independent Directors [Section 149 read with the relevant rules]

(A) Companies requires to appoint Independent Directors (ID)

**INDEPENDENT DIRECTORS**

- Listed Public Companies
- Prescribed Classes of Companies

- At least one third of total Number of directors
- Paid Up share Capital: ≥ ₹ 10 crore
- Turnover: ≥ ₹ 100 crore
- Aggregate, outstanding loans, debentures and deposits > ₹ 50 crore

At least 2 ID

Due to composition of audit committee, higher number of ID shall be appointed

Non-Applicability: If company ceases to fulfil any of the 3 conditions for 3 consecutive years
B) Remuneration of Independent Directors

<table>
<thead>
<tr>
<th>Entitled to</th>
<th>Not Entitled to</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fee provided under section 197(5)</td>
<td>Any stock option</td>
</tr>
<tr>
<td>Reimbursement of expenses for participation in: (i) Board Meetings (ii) Other Meetings</td>
<td>Profit related commission as may be approved by the members</td>
</tr>
</tbody>
</table>

2. Provisions related to Small Shareholder Director (SSD) [Section 151]

<table>
<thead>
<tr>
<th>Is it compulsory to appoint SSD?</th>
<th>No (not mandatory)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Which co. may appoint?</td>
<td>Listed co.</td>
</tr>
<tr>
<td>Number</td>
<td>One</td>
</tr>
<tr>
<td>Who is Small Shareholders Director?</td>
<td>A shareholder holding shares of nominal value of not more than ₹20,000 or such other sum as may be prescribed</td>
</tr>
<tr>
<td>How SSD is appointed?</td>
<td>By notice - of not less than 1000 small shareholders; or one-tenth of the total number of such shareholders whichever is lower</td>
</tr>
</tbody>
</table>

3. Provisions related to Additional Director [Section 161(1)]

<table>
<thead>
<tr>
<th>Additional Director</th>
</tr>
</thead>
<tbody>
<tr>
<td>Appointment</td>
</tr>
<tr>
<td>Disqualified</td>
</tr>
<tr>
<td>Term</td>
</tr>
</tbody>
</table>

4. Provision related to Alternate Director [Section 161(2)]

- Appointed by BoD, if so authorised by AOA or by resolution passed by company in GM
- Appointed during the absence of original director for a period of not less than 3 months from India
- Cannot be person who is holding any alternate directorship for any other director in the co. or holding directorship in the same co.
- No person shall be appointed as an alternate director for an independent director unless he is qualified to be appointed as an independent director

5. Nominee Director [Section 161(3)]

- Subject to the articles of a company
- Board may appoint any person as a director nominated by any institution in pursuance of the provisions of any law for the time being in force or of any agreement or by the Central Government or the State Government by virtue of its shareholding in a Government company

6. Appointment of Director through casual vacancy [Section 161(4)]

<table>
<thead>
<tr>
<th>Occurrence of casual vacancy</th>
<th>Filling of casual vacancy</th>
<th>Term</th>
</tr>
</thead>
<tbody>
<tr>
<td>If office of any director appointed by the co. in GM is vacated before his term of office expires in the normal course</td>
<td>The resulting casual vacancy may be filled by the BoD at a meeting, which is to be approved by members in immediate next GM</td>
<td>Person appointed shall hold office only up to the date up to which the director in whose place he is appointed would have held office if it had not been vacated</td>
</tr>
</tbody>
</table>

7. Appointment of Directors to be voted individually [Section 162]

- Two / more persons cannot be elected as directors by a single resolution.
- Unless the meeting first agreed that the appointment shall be made by a single resolution and no vote has been cast against such agreement.
- Contravention of above shall be void, whether or not objection was raised at the time it was so moved.
- A motion for approving a person or for nominating a person, for appointment as a director, shall be treated as a motion for his appointment
8. Appointment through proportional representation [Section 163]

AOA of co. may provide for appointment of not less than 2/3rd of total number of directors, in accordance with principle of proportional representation, by single transferable vote / by system of cumulative voting / otherwise.

Option to adopt principle of proportional representation for appointment of directors.

Such appointments may be made once in every three years.

Casual vacancies of such directors shall be filled as per section 161(4).

9. Disqualifications for appointment of Director [Section 164 (1)]

(i) General disqualification of directors

- He is of unsound mind and stands so declared by a competent court;
- He is an undischarged insolvent;
- He has applied to be adjudicated as an insolvent and his application is pending;
- He has been convicted by a court for any offence, whether involving moral turpitude or otherwise, and sentenced in respect thereof to imprisonment for not less than 6 months and a period of 5 years has not elapsed from the date of expiry of the sentence.

However, if a person has been convicted of any offence and sentenced in respect thereof to imprisonment for a period of 7 years or more, he shall not be eligible to be appointed as a director in any company.

An order disqualifying him for appointment as a director has been passed by a court or Tribunal and the order is in force;

He has not paid any calls in respect of any shares of the company held by him, whether alone or jointly with others, and 6 months have elapsed from the last day fixed for the payment of the call;

He has been convicted of the offence of dealing with related party transactions under section 188 at any time during the last preceding 5 years; or

He has not complied with section 152(3) which requires a director to have a DIN under section 154.

(ii) Specific disqualifications (Section 164(2)]

- A person who is /has been a director of a company which has failed to file financial statements or annual returns for any continuous period of three financial years;
- Has failed to repay the deposits accepted by it or pay interest thereon or to redeem any debentures on the due date or pay interest due thereon or pay any dividend declared and such failure to pay or redeem continues for one year or more;
- Shall not be eligible to be re-appointed as a director of that company or appointed in other company for a period of five years from the date on which the said company fails to do so.

*A private company may by its articles provide for any disqualifications for appointment as a director in addition to those specified in sub-sections (1) and (2).

10. Holding of maximum number of directorship [Section 165]

- Maximum 20 (including Alternate directorship)

- Out of 20, maximum 10 public companies

- Exclusion (from 20 co.) directorship in dormant co.

- Company may specify lesser number of companies in which a director may act as directors by passing SR.

11. Duties of Directors [Section 166]

Shall act in good faith in order to promote the objects of co., for benefit of its members as a whole & in the best interests of co., its employees, shareholders, community & for protection of environment.

Shall exercise his duties with due & reasonable care, skill & diligence & shall exercise independent judgment.

Shall not involve in a situation in which he may have a direct or indirect interest that conflicts, or possibly may conflict, with interest of co.

Shall not achieve or attempt to achieve any undue gain or advantage either to himself or to his relatives, partners, or associates & if such director is found guilty of making any undue gain, he shall be liable to pay an amount equal to that gain to the company.

Shall not assign his office & if any assignment so made, it shall be void.
12. Vacation of Office of Director [Section 167]

- Director incurs any of the disqualifications specified in section 164;
- he absents himself from all meetings of BoD held during a period of 12 months with or without seeking leave of absence of the Board;
- he acts in contravention of provisions of section 184 relating to entering into contracts or arrangements in which he is directly or indirectly interested;
- he fails to disclose his interest in any contract or arrangement in which he is directly or indirectly interested, in contravention of the provisions of section 184;
- he becomes disqualified by an order of a court or the Tribunal;
- he is convicted by a court of any offence, whether involving moral turpitude or otherwise & sentenced in respect thereof to imprisonment for not less than 6 months. Office shall be vacated by the director even if he has filed an appeal against the order of such court;
- he is removed in pursuance of the provisions of this Act;
- he, having been appointed a director by virtue of his holding any office or other employment in the holding, subsidiary or associate company, ceases to hold such office or other employment in that company.

13. Resignation of Director [Section 168]

- Director may resign from his office by giving a notice in writing to co. or the date, if any, specified by the director in the notice, whichever is later.
- Board shall on receipt of such notice take note of the same.
- Co. shall within 30 days from date of receipt of notice intimate the Registrar & post the information on its website, if any.
- Co. shall also place the fact of such resignation in BoD’s Report laid in immediately following GM.

14. Removal of Directors [Section 169]

(i) Steps for removal

- Director shall be given opportunity to be heard
- Special notice is required
- By Ordinary Resolution

(ii) Restrictions on removal of certain directors

- Directors appointed by Tribunal under section 242
- ID: who are re-appointed for second term under section 149(10) can be removed only by passing SR+ opportunity of being heard
- Directors appointed under section 163

CHAPTER 2: APPOINTMENT AND REMUNERATION OF MANAGERIAL PERSONNEL

1. Appointment of Managing Director, Whole-Time Director or Manager (Section 196)

(i) Appointment of MD and Manager [Section 196(1)]

- Managing Director
- Manager

Shall not be appointed at the same time in the company.

(ii) Tenure [Section 196(2)]

- Tenure of MD, WTD or Manager
- Maximum 5 years
(iii) Disqualifications for MD, WTD or Manager
[Section 196(3)]

- below the age of 21 years or has attained the age of 70 years or
- is an undischarged insolvent or has at any time been adjudged as an insolvent; or
- has at any time suspended payment to his creditors or makes, or has at any time made, a composition with them; or
- has at any time been convicted by a court of an offence and sentenced for a period of more than six months.

Additional conditions prescribed through Schedule V (for appointment without approval of Central Government)

(iv) Procedure of appointment of MD, WTD or Manager
[Section 196(4)]

Subject to provisions of Section 197 and Schedule V

Terms and conditions and remuneration payable be approved by BOD at meeting

Approval of shareholders in next GM

Approval of Central Government (if appointment is at variance with Schedule V)

Return in prescribed form shall be filled with Registrar within 60 days of such appointment.

*In case of private company - Section 196(4) shall not apply.
*In case of government company -Section 196(2) & (4) shall not apply.

2. Overall maximum Managerial Remuneration [Section 197(1)]

<table>
<thead>
<tr>
<th>S. No.</th>
<th>Conditions</th>
<th>Maximum remuneration in any financial year</th>
<th>Conditions when remuneration can exceed as referred in column (b)</th>
</tr>
</thead>
<tbody>
<tr>
<td>(i)</td>
<td>Overall limit</td>
<td>11% of the net profits of the company for that financial year</td>
<td>Company in general meeting with approval of Central Government subject to provisions of Schedule V</td>
</tr>
</tbody>
</table>

3. Appointment of KMP [Section 203]

(i) KMP [section 2(51)]

Managing Director/ Chief Executive Officer / Manager

Whole-time Director (in absence of MD/ CEO/M)

Company Secretary

Chief Financial Officer

Who are KMPs?

Managing Director/ Chief Executive Officer / Manager

Whole-time Director (in absence of MD/CEO/M)

Company Secretary

Chief Financial Officer

Managing Director/ Chief Executive Officer / Manager

Whole-time Director (in absence of MD/CEO/M)

Company Secretary

Chief Financial Officer

Managing Director/ Chief Executive Officer / Manager

Whole-time Director (in absence of MD/CEO/M)

Company Secretary

Chief Financial Officer

Managing Director/ Chief Executive Officer / Manager

Whole-time Director (in absence of MD/CEO/M)

Company Secretary

Chief Financial Officer

Managing Director/ Chief Executive Officer / Manager

Whole-time Director (in absence of MD/CEO/M)

Company Secretary

Chief Financial Officer

Managing Director/ Chief Executive Officer / Manager

Whole-time Director (in absence of MD/CEO/M)

Company Secretary

Chief Financial Officer
(ii) Companies which are mandatorily required to appoint whole time KMP  [Section 203(1) + relevant Rule ]

- Companies mandatorily required to appoint whole-time KMP
- Every listed co. & every other public co. having a paid-up share capital of ₹ 10 crore or more

(iii) Provisions related to appointment of whole time KMP [Section 203(2) &(3)]

- Functions of the CS includes
- to report to the Board about compliance
- to ensure that the co. complies with the applicable secretarial standards;
- to provide to the directors of the co. guidance as they may require, with regard to their duties, responsibilities and powers;
- to facilitate the convening of meetings and attend Board, committee and general meetings and maintain the minutes of these meetings;
- to obtain approvals from the Board, general meeting, the government and other authorities as required
- to represent before various regulators, and other authorities in connection with discharge of various duties under the Act;
- to assist the Board in the conduct of the affairs of the co.;
- to assist and advise the Board in ensuring good corporate governance and compliance & best practices
- to discharge such other duties as have been specified under the Act or rules; &
- such other duties as may be assigned by the Board from time to time.

(iv) Managing Director / Manager in more than one company [Third proviso to Section 203(3)]

- Appointment of person as MD in more than one company
- Co. may appoint a person as its MD, if he is MD / manager of one, & of not more than one, other co.
- Approved by resolution passed at meeting of Board with consent of all directors present at the meeting
- Specific notice of such meeting & of the resolution to be moved thereat has been given to all the directors then in India.

(v) Vacancy in office of KMP [Section 203(4)]

- Vacancy of KMP
  - filled up by the board
  - within 6 months from date of vacancy

In case of government Company, as per section 4A, the provisions of sub-sections (1), (2), (3) and (4) of section 203, shall not apply to a managing director / Chief Executive Officer / manager and in their absence, a whole-time director of the Government Company.
CHAPTER 3: MEETINGS OF BOARD AND ITS POWERS

1. Board Meeting (BM) [Section 173]

(i) Frequency of holding of BM

<table>
<thead>
<tr>
<th>Holding of BM [173(1)]</th>
</tr>
</thead>
<tbody>
<tr>
<td>First BM ♦ shall be held within 30 days of the date of its Incorporation</td>
</tr>
<tr>
<td>Subsequent BMs ♦ hold minimum of 4 meetings every year ♦ gap between two consecutive board meetings shall not be more than 120 days</td>
</tr>
</tbody>
</table>

(ii) Exceptions to section 173 [Section 173(5)]

Companies deemed to have been complied with the provisions of section 173

*One Person Company (OPC) small company dormant company private start ups

if at least one meeting of the BoD has been conducted-

in each half of a calendar year, and the gap between the two meetings is not less than 90 days.

*In case of OPC, in which there is only one director on its Board of Directors, it shall not be required to hold at least one Board meeting in each half of a calendar year.

(iii) Participation in BM [Section 173 (2)]

Directors may attend board meeting -

♦ in person
♦ Through video conferencing
♦ other audio visual means as prescribed under Rule 3 of the Companies (Meetings of Board and its Powers) Rules, 2014

(iv) Notice of the BM [Section 173 + Relevant Rule]

<table>
<thead>
<tr>
<th>Period &amp; mode of serving of notice</th>
</tr>
</thead>
<tbody>
<tr>
<td>at least 7 days’ notice in writing to all the directors at registered address sent by hand delivery/ by post/ by electronic means</td>
</tr>
</tbody>
</table>

Shorter notice less than 7 days may be served

| to transact an urgent business to atleast one independent director, if any, shall be present In absence, decisions taken shall be circulated to all the directors and shall be final only on ratification thereof by at least one independent director, if any |

Option to participate through video conferencing mode/ other audio visual means (Rule 3)

notice of the meeting shall inform the directors regarding the option available to them to participate through video conferencing mode or other audio visual means, and shall provide all the necessary information to enable the directors to participate through video conferencing mode or other audio visual means

On receival of notice

a director intending to participate through video conferencing or audio visual means shall communicate his intention to the Chairperson or the company secretary of the company

No intimation from director of his participation through the electronic mode

it shall be assumed that the director shall attend the meeting in person

2. Quorum (Section 174)

(i) Quorum

Quorum of a BM

1/3rd of Total strength or 2 Directors

Which ever is higher

For section 8 Companies, quorum for the BM, either 8 members or 25% of its total strength whichever is less. Provided that quorum shall not be less than two members.
(ii) Quorum when directors participate through Video Conferencing

In case of participation of directors through video conferencing or by other audio visual means, such directors

♦ shall also be counted for the purpose of determining the quorum at the meeting,
♦ unless he is to be excluded for any items of business under any provisions of the Act or the rules (Explanation as given in Rule 3 of the Companies (Meetings of Board and its Powers) Rules, 2014)

(iii) Section 174(3)

Where the quorum of continuing directors is reduced (as fixed by article)

♦ the continuing directors or director may act for the purpose of increasing the number of directors to that fixed for the quorum, or
♦ for summoning a general meeting of the company

*Where at any time the number of interested directors exceeds or is equal to 2/3 of the total strength of the BOD

Make calls on shareholders in respect of money unpaid
authorise buy-back of securities
issue securities
borrow monies
invest the funds of the company
grant loans or give guarantee or provide security
diversify the business
approve financial statement and the Board’s report
approve amalgamation, merger or reconstruction
take over a company or acquire a controlling or substantial stake in another company
any other matter which may be prescribed in Rule 8 of the Companies (Meetings of Board and its Powers) Rules, 2014

(iv) Where a meeting of the Board could not be held for want of quorum [174(4)]

Unless the articles of the company otherwise provide,

the meeting shall automatically stand adjourned
♦ to the same day
♦ at the same time and place
♦ in the next week,

if that day is a national holiday, till the next succeeding day, which is not a national holiday, at the same time and place

Additional powers prescribed under Rule 8 of the Companies (Meetings of Board and its Powers) Rules, 2014

♦ to make political contributions;
♦ to appoint or remove KMP
♦ to appoint internal auditors and secretarial auditor;
4. Restrictions on powers of Board [Section 180]

The BoD of a company shall exercise the following powers only with the consent of the company by a special resolution:

<table>
<thead>
<tr>
<th>Power</th>
<th>Applicability</th>
</tr>
</thead>
<tbody>
<tr>
<td>To sell, lease or dispose of the undertaking of the company</td>
<td>To sell, lease or otherwise dispose of the whole or substantially the whole of the undertaking of the company or where the company owns more than one undertaking, of the whole or substantially the whole of any of such undertakings</td>
</tr>
<tr>
<td>To invest the amount of compensation received as a result of any merger or amalgamation;</td>
<td>To invest otherwise in trust securities the amount of compensation received by it as a result of any merger or amalgamation;</td>
</tr>
<tr>
<td>Limit to borrow money.</td>
<td>to borrow money, where the money to be borrowed, together with the money already borrowed by the company will exceed aggregate of its paid-up share capital, free reserves and securities premium apart from temporary loans obtained from the company’s bankers in the ordinary course of business</td>
</tr>
<tr>
<td>Settlement of amount from director</td>
<td>To remit, or give time for the repayment of, any debt due from a director</td>
</tr>
</tbody>
</table>

*Section 180, is not applicable to private company.*

5. Powers of BoD of a Company to make contributions [Sections 181, 182 & 183]

- **To Bonafide charitable and other funds**
  - any amount the aggregate of which, in any financial year, exceed 5% of its average net profits for the three immediately preceding financial years.
  - prior permission of the company in general meeting shall be required

- **To Political Contributions**
  - a company, other than a Government company and a company which has been in existence for less than three financial years-
  - may contribute any amount directly or indirectly to any political party, unless a resolution authorising the making of such contribution is passed at a meeting of the Board of Directors,
  - and such resolution shall, subject to the other provisions of this section, be deemed to be justification in law for the making of the contribution authorised by it.

- **To National Defence Fund, etc**
  - BoD authorised in general meeting, may, contribute such amount as it thinks fit to the National Defence Fund or any other Fund approved by the Central Government for the purpose of national defence

6. Disclosure of interest by Director [Section 184]

(i) Applicability of section:

- on all directors of the company and
- all types of Companies

(ii) When to disclose concern/interest in a contract or arrangement & what following disclosures shall be made

**Every director shall:**
- At the First meeting of the Board in which he participates as a director, and
- Thereafter, at the first meeting of the Board in every financial year, or
- Whenever there is any change in the disclosures already made, then at the first Board meeting held after such change.

**Disclosures**

- **General Disclosure**
  - Every director shall disclose his concern or interest in any company or companies or bodies corporate, firms, or other association of individuals which shall include the shareholding,
  - the directors shall disclose his concern or interest, by giving a notice in writing

- **Specific Disclosure**
  - Whenever any director of a company who is in any way, whether directly or indirectly, concerned or interested in a contract or arrangement or proposed contract or arrangement entered into or to be entered into shall disclose the nature of his concern or interest at the meeting of the Board in which the contract or arrangement is discussed and shall not participate in such meeting.
(iii) Consequences of non-disclosure

Consequences of non disclosure of concern or interest in any contract or arrangement -
♦ It shall be voidable at the option of company
♦ Penalty to a director of the company
  ♦ with imprisonment for a term extending to 1 year, or
  ♦ with fine upto 1 lakh rupees, or
  ♦ with both.

Exceptions

Section 184 shall not apply to any contract or arrangement entered into or to be entered into between two companies or between one or more companies and one or more bodies corporate where any of the directors of the one company or body corporate or two or more of them together holds or hold not more than two per cent. of the paid-up share capital in the other company or the body corporate

* In case of private company - Section 184 (2) shall apply; with the exception that the interested director may participate in such meeting after disclosure of his interest.
* Whereas with respect to the companies covered under section 8 of the Companies Act, 2013, the Section 184(2) shall apply only if the transaction with reference to section 188 on the basis of terms and conditions of the contract or arrangement exceeds one lakh rupees.

7. Loan to Directors, etc. [Section 185]

(i) Providing loan / guarantee / security

| No company shall, directly or indirectly, advance |
| any loan to any of its directors or to any other person in whom the director is interested, or |
| give any guarantee or |
| provide any security |
| in connection with any loan taken by him or such other person |

(ii) Exceptions to section 185

| giving of any loan to a managing director or whole-time director— |
| as a part of the conditions of service extended by the company to all its employees; or |
| pursuant to any scheme approved by the members by a special resolution; or |
| a company which in the ordinary course of its business provides loans/ gives guarantees / securities for- |
| the due repayment of any loan and |
| in respect of such loans an interest is charged at a rate not less than the bank rate declared by the Reserve Bank of India |

Any loan made by a holding company to its wholly owned subsidiary company / any guarantee given/ security provided by a holding company in respect of any loan made to its wholly owned subsidiary company; or

Any guarantee given or security provided by a holding company in respect of any loan made by any bank or financial institution to its subsidiary company:

(iii) Contravention

In contravention of section 185, penalties levied-

| On Company |
| On defaulting director and other person |
| Minimum- 5 lakh and maximum- 25 lakh |
| Imprisonment- Maximum 6 months, or, |
| Fine- Minimum- 5 lakh and maximum- 25 lakh, or, |
| Both imprisonment and fine. |

(iv) Exemptions

Exemptions to following companies from application of section 185 –

| Nidhis |
| Provided the loan is given to a director or his relative in their capacity as member and such transaction is disclosed in the annual accounts by a note. |

| Private company |
| In whose share capital no other body corporate has invested any money; |
| If the borrowings of such a company from banks or financial institutions or anybody corporate is less than twice of its paid up share capital or fifty crore rupees, whichever is lower, and |
| Such company has no default in repayment of such borrowings subsisting at the time of making transactions under this section |

| Government company |
| Such company obtains approval of the Ministry or Department of the Central Government which is administratively in charge of the company, or, as the case may be, the state Government before making any loan or giving any guarantee or providing any security under the Section |
8. Loan and Investment by Company [Section 186(1)]

(i) Investment by company

A company shall unless otherwise prescribed, make investment through not more than 2 layers of investment companies.

Exemption

- However, above provisions shall not affect,—
- a company from acquiring any other company incorporated in a country outside India
- if such other company has investment subsidiaries beyond two layers as per the laws of such country;
- a subsidiary company from having any investment subsidiary for the purposes of meeting the requirements under any law / under any rule / regulation framed under any law for the time being in force.

(ii) Ceiling on the investment [Section 186(2) & (3) Read with Rule 13 of the Companies (Meetings of Board and its Powers) Rules, 2014]

Transactions /investment made by co.
(in the form of)

- Loan
- Guarantee/ security in connection with the loan
- Acquire by way of subscription, purchase or otherwise the securities of any other body corporate

Company shall make such investment exceeding 60% of its paid-up share capital, free reserves and securities premium account or 100% of its free reserves and securities premium account, whichever is more on prior approval by means of a special resolution passed at a general meeting.

A resolution passed at a general meeting to give any loan / guarantee / investment / providing any security / the acquisition—
- shall specify the total amount up to which the Board of Directors are authorised to give such loan or guarantee, to provide such security or make such acquisition
- the company shall disclose to the members in the financial statement the full particulars
- Resolution sanctioning passed at a meeting of the Board with the consent of all the directors present at the meeting.

(v) Penalty [Section 186(13)]

In contravention to section 186

A company shall be punishable with fine -
- Min. - ₹ 25,000
- Max. - ₹ 5 lakh

And

In contravention to section 186

- every officer of the company who is in default shall be punishable-
- with imprisonment -extending upto 2 years, and
- with fine -
  - Min. - ₹ 25,000
  - Max. - ₹ 1,00,000

* Section 186 shall not apply to a Government company engaged in defence production.
* In case of a Government company, other than a listed company, such company shall obtain obtains approval of the Ministry or Department of the Central Government which is administratively in charge of the company, or, as the case may be, the State Government before making any loan or giving any guarantee or providing any security or making any investment under the section.
9. Investments of company to be held in its own name [Section 187]

All investments

made or held by a company in any-

property

security

or other assets

Shall be made and held by it in its own name

*However, the company may hold any shares in its subsidiary company in the name of any nominee or nominees of the company, if it is necessary to do so, to ensure that the number of members of the subsidiary company is not reduced below the statutory limit.

10. Related Party Transactions [Section 188 read with Rule 3 of the Companies (Specification of Definitions Details) Rules, 2014]

(i) Meaning of Related Party

Related Party (Section 2 clause 76) with reference to a company, means-

- a director / his relative;
- a KMP / his relative;
- a firm, in which a director, manager / his relative is a partner;
- a private company in which a director / manager / his relative is a member or director;
- a public company in which a director / manager is a director and holds along with his relatives, more than 2% of its paid-up share capital;
- any body corporate whose BoD, MD or manager is accustomed to act in accordance with the advice, directions or instructions of a director / manager;
- any person on whose advice, directions or instructions a director or manager is accustomed to act:
  - a holding subsidiary or an associate company of such company;
  - a subsidiary of a holding company to which it is also a subsidiary;
  - any body corporate which is—
    - such other person as prescribed in Rule 3 of the Companies (Specification of Definitions Details) Rules, 2014;

(ii) Contracts with related parties (RP) which are covered under section 188 [Section 188(1)]

Company shall enter into any contract or arrangement with a RP with respect to the transactions (given below) with the consent of the Board of Directors given by a resolution at a meeting of the Board and subject to such conditions as prescribed under rule 15(1) of the Companies (Meetings of Board and its Powers) Rules, 2014

Transactions

A. sale, purchase or supply of any goods or materials;
B. selling or otherwise disposing of, or buying, property of any kind;
C. leasing of property of any kind;
D. availing or rendering of any services;
E. appointment of any agent for purchase or sale of goods, materials, services or property;
F. such related party’s appointment to any office or place of profit in the company, its subsidiary company or associate company; and
G. underwriting the subscription of any securities or derivatives thereof, of the company:

*However, no contract or arrangement, in the case of a company having a paid-up share capital of not less than such amount, or transactions not exceeding such sums, as prescribed under Rule 15(3) of the Companies (Meetings of Board and its Powers) Rules, 2014, shall be entered into except with the prior approval of the company by a resolution. [First proviso to section 188(1)]
(iii) Prescribed limits for the transactions to be entered into as contracts or arrangements with the prior approval of the Company [Rule 15(3) of the Companies (Meetings of Board and its Powers) Rules, 2014]

(A) Transaction/s to be entered into as contracts or arrangements with respect to clauses (a) to (e) of section 188(1), are with criteria as mentioned below -

<table>
<thead>
<tr>
<th>Transactions to be entered into with the prior approval</th>
<th>Prescribed limits for the transactions to be entered into as contracts or arrangements</th>
</tr>
</thead>
<tbody>
<tr>
<td>sale, purchase or supply of any goods or materials, directly or through appointment of agent</td>
<td>Amounting to 10% or more of the turnover of the company or rupees 100 crore, whichever is lower, as mentioned in clause (a) and clause (a) respectively of sub-section (1) of section 188</td>
</tr>
<tr>
<td>selling or otherwise disposing of or buying property of any kind, directly or through appointment of agent</td>
<td>Amounting to 10% or more of net worth of the company or rupees 100 crore, whichever is lower, as mentioned in clause (b) and clause (e) respectively of sub-section (1) of section 188</td>
</tr>
<tr>
<td>leasing of property of any kind</td>
<td>Amounting to 10% or more of the net worth of the company or 10% or more of turnover of the company or rupees 100 crore, whichever is lower, as mentioned in clause (c) of sub-section (1) of section 188</td>
</tr>
<tr>
<td>availing or rendering of any services, directly or through appointment of agent</td>
<td>Amounting to 10% or more of the turnover of the company or rupees 50 crore, whichever is lower, as mentioned in clause (d) and clause (e) respectively of sub-section (1) of section 188</td>
</tr>
</tbody>
</table>

* It is hereby clarified that the limits specified above, shall apply for transaction/s to be entered into either individually or taken together with the previous transactions during a financial year.

(B) Transaction/s to be entered into as contracts or arrangements is for appointment to any office or place of profit in the company, its subsidiary company or associate company at a monthly remuneration exceeding 2.5 lakh rupees;

(C) Transaction/s to be entered into as contracts or arrangements is for remuneration for underwriting the subscription of any securities or derivatives thereof, of the company exceeding 1% of the net worth as mentioned in section 188(1)(g).

(iv) Concept of “Arm’s length transaction”

<table>
<thead>
<tr>
<th>Meaning</th>
<th>Applicability of section 188 on transactions on arm’s length basis</th>
</tr>
</thead>
<tbody>
<tr>
<td>a transaction</td>
<td>Section 188(1) shall not apply to any transactions entered by the company in its ordinary course of business</td>
</tr>
<tr>
<td>between two related parties</td>
<td>Except the transactions which are not on an arm’s length basis</td>
</tr>
<tr>
<td>conducted as if they were unrelated, so that there is no conflict of interest</td>
<td></td>
</tr>
</tbody>
</table>

(v) Relevant particulars to disclose in the notice of a general meeting and consequences on being a related party/or in relation to a related party, in a transaction. [Proviso & explanation to Section 188]

The explanatory statement to be annexed to the notice of a general meeting as per section 101, shall contain:
- name of the related party;
- name of the director / KMP who is related, if any;
- nature of relationship;
- nature, material terms, monetary value and particulars of the contract / arrangement;
- any other information relevant/important for the members to take a decision on the proposed resolution.

Where any director is interested in any contract / arrangement with a related party, such director shall not be present at the meeting during discussions on the subject matter of the resolution relating to such contract or arrangement. [Rule 15(2)]

No resolution required to be passed under first proviso to Section 188

No voting by related member
- no member of the company shall vote on such resolution, to approve any contract or arrangement which may be entered into by the company, if such member is a related party.

(vi) Passing of resolution is not necessitated [Proviso to Section 188(1)]

for transactions entered into between a holding company and its wholly owned subsidiary,

whose accounts are consolidated with such holding company, and

are placed before the shareholders at the general meeting for approval.
(vii) Consequences of Related party transaction [Section 188(3) & (4)]

Where any contract / arrangement is entered into without obtaining the consent of the Board or approval by a resolution in the general meeting by-
♦ a director, or
♦ any other employee, and

If it is not ratified by
♦ the Board, or
♦ the shareholders at a meeting within 3 months from the date on which such contract or arrangement was entered into.

Such act shall be open to the company to proceed against-
♦ a director or any other employee
♦ who had entered into such contract or arrangement
♦ in contravention of the provisions of this section for recovery of any loss sustained by it as a result of such contract or arrangement.

Further, if the contract or arrangement is with a related party to any director, or is authorised by any other director,
♦ the directors concerned shall indemnify the company against any loss incurred by it.

A contract or arrangement shall be voidable at the option of the Board/ shareholders

(viii) Penalty for contravention [Section 188 (5)]:

<table>
<thead>
<tr>
<th>In the case of a-</th>
<th>Liability</th>
</tr>
</thead>
<tbody>
<tr>
<td>listed company</td>
<td>Any director or any other employee of a company, who had entered into or authorised the contract or arrangement in violation of the provisions of this section shall be punishable with imprisonment for a term which may extend to 1 year or with fine which shall not be less than 25,000 rupees but which may extend to 5 lakh rupees, or with both; and</td>
</tr>
<tr>
<td>any other company</td>
<td>Any director or any other employee of a company, who had entered into or authorised the contract or arrangement in violation of the provisions of this section shall be punishable with fine which shall not be less than 25,000 rupees but which may extend to 5 lakh rupees.</td>
</tr>
</tbody>
</table>

* Exemption from applicability of section 188 for transactions arising out of Compromises, Arrangements and Amalgamations dealt with under specific provisions of the Companies Act, 2013.

11. Committees

(i) Audit Committee [Section 177]

(A) Formation & composition of an Audit Committee:

Audit Committee shall be constituted by the BoD of-

Every listed company

 Such other class or classes of companies as prescribed under Rule 6 of the Companies (Meetings of Board and its Powers) Rules, 2014

- public companies with a paid up capital of ₹ 10 cr /more;
- public companies having turnover of ₹ 100 cr /more
- public companies, having in aggregate, outstanding loans / borrowings /debentures /deposits exceeding ₹ 50 cr /more.

* The paid up share capital or turnover or outstanding loans, or borrowings or debentures or deposits, as the case may be, as existing on the date of last audited Financial Statements shall be taken into account for the purposes of this rule.

(B) Composition of Audit Committee

- Minimum -3 directors
- independent directors forming a majority
- members of Audit Committee including its Chairperson shall be persons with ability to read and understand the financial statement

* ‘Independent Directors forming a majority’ is omitted in constitution of audit committee for the Companies covered under Section 8 of the Companies Act, 2013.
(C) Responsibilities of an Audit Committee

Every Audit Committee shall act in accordance with the terms of reference specified in writing by the Board which shall, *inter alia*, include:

- the recommendation for appointment, remuneration and terms of appointment of auditors;
- review and monitor the auditor’s independence, performance, and effectiveness of audit process;
- examination of the financial statement and the auditors’ report thereon;
- approval or any subsequent modification of transactions of the company with related parties;
  - Provided that the Audit Committee may make omnibus approval for related party transactions proposed to be entered into by the company as per the Rule 6A of the Companies (Second Amendment) Rule, 2015;
- scrutiny of inter-corporate loans and investments;
- valuation of undertakings or assets of the company, wherever it is necessary;
- evaluation of internal financial controls and risk management systems;

*In case of Government companies, for point 1st, for the word "recommendation for appointment, remuneration and terms of appointment" the words "recommendation for remuneration" shall be substituted.

(D) Rights of Audit Committee

- empowered to [Section 177(5)] -
- call for the comments of the auditors about -
- the scope of audit, including the observations of the auditors,
- internal control systems,
- discuss any related issues with the internal and statutory auditors, and
- the management of the company on matters specified in 177(4), or referred by the board,

(E) Rights of others in Audit Committee

<table>
<thead>
<tr>
<th>Auditors of a company + KMP</th>
<th>have a right to be heard in the meetings of the Audit Committee during the consideration of the auditor’s report</th>
</tr>
</thead>
<tbody>
<tr>
<td>No right to vote</td>
<td></td>
</tr>
</tbody>
</table>

*In the case of Listed company formation, composition, responsibilities and rights of Audit committee shall be governed by SEBI (LODR) Regulations issued under SEBI Act, 1992.

(ii) Vigil mechanism [Section 177(9) read with Rule 7 of the Companies (Meetings of Board and its Powers) Rules, 2014]

(A) Formation of vigil mechanism

Vigil mechanism shall be formed by:

- Every listed company,
- the Companies which accept deposits from the public,
- the Companies which have borrowed money from banks and public financial institutions in excess of 50 crore rupees.

(B) Objective of formation of vigil mechanism (VM)

Objective for formation of VM

- for directors and employees to report genuine concerns
- provide adequate safeguards against victimisation of persons who use such mechanism, and
- make provision for direct access to the chairperson of the Audit Committee in appropriate or exceptional cases
- company to disclose the details of the establishment of vigil mechanism on the website of the company and in Board’s report
### (C) Working of VM

<table>
<thead>
<tr>
<th>Who may use Mechanism</th>
<th>employees and directors</th>
</tr>
</thead>
</table>
| Who will regulate the VM | (i) an audit committee (where company is required to constitute Audit Committee)  
(ii) BoD shall nominate a director to play the role of audit committee (in case of other companies) |
| How VM may work | (i) Directors and employees may report their concerns to VM.  
(ii) They may have direct access to the Chairperson of the Audit Committee or the director nominated to play the role of Audit Committee, in exceptional case.  
(iii) In case of repeated frivolous complaints being filed by a director or an employee, the audit committee or the director nominated to play the role of audit committee may take suitable action against the concerned director or employee including reprimand. |

(iii) Nomination and Remuneration Committee (N&R C)  
[Section 178 (1) -178(4)]

(A) Formation of nomination & remuneration committee by

- Every Listed company
- Unlisted public company with a paid up capital of ten crore rupees or more; or
- Unlisted public company having turnover of one hundred crore rupees or more; or
- Unlisted public company having in aggregate, outstanding loans or borrowings or debentures or deposits exceeding fifty crore rupees or more

* The paid up share capital or turnover or outstanding loans, or borrowings or debentures or deposits, as the case may be, as existing on the date of last audited Financial Statements shall be taken into account for the purposes of this rule.

(B) Composition of nomination & remuneration committee (N&R C)

- N&R C consist of 3 or more non-executive directors out of which not less than one-half shall be independent directors.
- Restriction on Chairman of Co. The Chairman (whether executive or non-executive) of the company shall not chair such a committee
- However, he may be appointed as a member to the committee

(C) Functions of the nomination and remuneration committee (N&R C)

- formulate the criteria for determining qualifications; positive attributes and independence of a director,
- recommend to the Board a policy, relating to the remuneration for the directors, KMP and other employees
- identify persons who are qualified to become directors who may be appointed in senior management in accordance with the criteria laid down.
- recommend to the Board the appointment and removal of directors and senior management carry out evaluation of every director’s performance

According to section 178(4), the Nomination and Remuneration Committee shall, while formulating the above policy ensure that—

- ♦ the level and composition of remuneration is reasonable and sufficient to attract, retain and motivate directors of the quality required to run the company successfully;  
- ♦ relationship of remuneration to performance is clear and meets appropriate performance benchmarks; and  
- ♦ remuneration to directors, KMP and senior management involves a balance between fixed and incentive pay reflecting short and long-term performance objectives appropriate to the working of the company and its goals.

* It is imperative to disclose such a policy in Board’s Report.
** In the case of Listed company formation, composition, responsibilities and rights of Nomination and Remuneration committee shall be governed by SEBI (LODR) Regulations issued under SEBI Act, 1992.

(iv) Stakeholders Relationship Committee (SRC) [Section 178(5)-178(6)]

- The BoD of a company consisting of more than 1000 shareholders, debenture-holders, deposit-holders and any other security holders during a financial year.
- headed by a chairperson (a non-executive director) and such other members as decided by the Board.
- consider and resolve the grievances of security holders of the company.

* In the case of listed company formation, composition, responsibilities and rights of Stakeholder Relationship committee shall be governed by SEBI (LODR) Regulations issued under SEBI Act, 1992.
** This section 178 shall not apply to the Companies covered under section 8 of the Companies Act
*** In case of Government company - Sub-sections (2), (3) and (4) of Section 178 i.e. relating to the N&R C, shall not apply except with regard to appointment of 'senior management' and other employees.

(v) Penalty for contravention of section 177 & 178

<table>
<thead>
<tr>
<th>Penalty for contravention of section 177 &amp; 178</th>
<th>company</th>
<th>officer in default</th>
</tr>
</thead>
<tbody>
<tr>
<td>punishable with fine (1 lakh to 5 lakh rupees), or</td>
<td>punishable with imprisonment (upto 1 year), or</td>
<td>with fine (25,000 to 1 lakh rupees), or</td>
</tr>
</tbody>
</table>
## 1. Power to call for information, inspect books and conduct inquiries [Section 206]

<table>
<thead>
<tr>
<th>Concerned authorities</th>
<th>In the following circumstances</th>
<th>Have following Powers</th>
</tr>
</thead>
<tbody>
<tr>
<td>Registrar under section 206 (1)</td>
<td>- On a scrutiny of any document filed by a company, or on any information received by him, the Registrar is of the opinion that any further information / explanation /any further documents relating to the company is necessary</td>
<td>He, may by a written notice require the company— (a) to furnish in writing such information or explanation; or (b) to produce such documents</td>
</tr>
<tr>
<td>Registrar under section 206 (3)</td>
<td>(a) If no information or explanation is furnished within time, or (b) If on an examination of the documents furnished, he is of the opinion that the information or explanation furnished is inadequate; or (c) If he is satisfied on a scrutiny of the documents furnished that an unsatisfactory state of affairs exists in the company and the information or documents do not disclose a full and fair statement of the information required.</td>
<td>He, may by another written notice call on the company to produce for his inspection such further books of account, books, papers and explanations as he may be required at such place &amp; time as specified in the notice</td>
</tr>
<tr>
<td>Registrar under section 206(4)</td>
<td>(1) on the basis of information available with or furnished; or (2) on a representation made to him by any person that the business of a company is being carried on for a fraudulent or unlawful purpose or not in compliance with the provisions of this Act; or (3) the grievances of investors are not being addressed,</td>
<td>He may call on the company to furnish in writing any information or explanation on matters specified in the order (within specified time) and carry out such inquiry after providing the co. a reasonable opportunity of being heard</td>
</tr>
<tr>
<td>Central Government [Section 206(4)]</td>
<td>if it is satisfied that the circumstances so warrant</td>
<td>direct the Registrar / an inspector to carry out the inquiry under this section 206(4)</td>
</tr>
<tr>
<td>Central Government [Section 206 (5)]</td>
<td>if satisfied that the circumstances so warrant</td>
<td>direct inspection of books and papers of a company by an inspector appointed by it for the purpose</td>
</tr>
<tr>
<td>Central Government [Section 206 (6)]</td>
<td>having regard to the circumstances</td>
<td>by general or special order, authorise any statutory authority to carry out the inspection of books of account of a company or class of companies</td>
</tr>
</tbody>
</table>

*If a company fails to furnish any information /explanation /production of any document, the company and every officer in default shall be punishable with a fine up to one lakh rupees and in the case of a continuing failure, with an additional fine up to five hundred rupees per day.*

## 2. Search and Seizure [Section 209]

(i) Circumstances for search & seizure

- Where, upon information, the Registrar /inspector has reasonable ground to believe that the books & papers of a co. / relating to the KMP /any director /auditor /CS in practice if the co. has not appointed a CS, are likely to be destroyed, mutilated, altered, falsified / secreted, he may, after obtaining an order from the Special Court for the seizure of such books and papers,—
- (a) enter, with / assistance and search, the place /s where such books or papers are kept; and
- (b) seize such books and papers as he considers necessary after allowing the co. to take copies of, or extracts from, such books or papers at its cost.

(ii) Period of Seizure

- Registrar/Inspector shall return the book & papers seized as soon as may be
- Original period of seizure: not later than 180th day after such seizure.
- Further period of seizure: call for a further period of 180 days by an order in writing if they are needed again.
3. Investigation into affairs of company [Section 210]

(i) By Central Government

On the receipt of a report of the Registrar or inspector under section 208; or

The CG may order an investigation into affairs of co.

in public interest.

on intimation of SR passed by a co. that the affairs of the co. ought to be investigated; or

(ii) By Court/Tribunal

Court/Tribunal pass an order that affairs of a co. company ought to be investigated

CG shall order an investigation into affairs of that co.

CG appoints 1/ more person as inspector for investigation.

4. Investigation into affairs of Co. by SFIO [Section 212]

CG consider it necessary to investigate into affairs of company by SFIO, may by order assign its investigation to SFIO

on receipt of report of Registrar or inspector u/s 208

On intimation of SR by company

In Public Interest

on request from any dept. of CG or SG

On receipt of such order, SFIO may designate inspectors

If investigation is pending with other investigating agency, such concerned agency shall transfer the relevant documents and records to SFIO

SFIO shall conduct the investigation according to chapter XIV and submit its report to CG within such period as specified in order

the investigating officer shall have the power of the inspector u/s 217

the company and its officers and employees shall be responsible to provide assistance to investigating Officer as may be required

5. Investigation into company’s affairs in other cases (Section 213)

not less than 1/5th of the persons on the company’s register of members, in the case of a company having no share capital, and

not less than 100 members /s holding not less than 1/10th of the total voting power, in the case of a company having a share capital; or

any other person/ otherwise under the circumstances stated in section 213(b)

The Tribunal may order for investigation into affairs of the company on an application by-

6. Powers of inspector

To conduct investigation into affairs of related companies, etc. (Section 219)

Seizure of documents by inspector (section 220)

Freezing of Assets of Company on Inquiry and Investigation (section 221)

Imposition of Restrictions upon Securities (section 222)
CHAPTER 5: COMPROMISES, ARRANGEMENTS AND AMALGAMATIONS

1. Power to Compromise or make arrangements with Creditors and Members [Section 230]

When a compromise or arrangement is proposed between—

<table>
<thead>
<tr>
<th>a company and its creditors</th>
<th>a company and its members or any class of them; or</th>
</tr>
</thead>
<tbody>
<tr>
<td>the Tribunal may, on the application of the—</td>
<td></td>
</tr>
<tr>
<td>Company, or creditor, or member of the company, or Liquidator in case of company is into voluntary liquidation</td>
<td></td>
</tr>
</tbody>
</table>

order a meeting of the creditors or class of creditors, or of the members or class of members, as the case may be, to be called, held and conducted in such manner as the Tribunal directs.

The company or any other person, by whom an application is made, shall disclose to the Tribunal by affidavit—

| all material facts relating to the company | reduction of share capital | any scheme of corporate debt restructuring |

Where a meeting is proposed to be called in pursuance of an order of the Tribunal, a notice of such meeting shall be sent to—

<table>
<thead>
<tr>
<th>all the creditors or class of creditors, and</th>
<th>to all the members or class of members,</th>
<th>and the debenture-holders of the company,</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sectoral regulators u/s 230(5)</td>
<td></td>
<td></td>
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</tbody>
</table>

Notice of meeting shall be accompanied by a statement disclosing the details of the compromise or arrangement, a copy of the valuation report, if any, explaining their effect, the effect of the compromise or arrangement on any material interests of the directors of the company or the debenture trustees.

Notices to sectoral regulators to make representation, if likely to be affected by the compromise or arrangement.

Meeting can be dispensed by Tribunal if atleast 90% value of creditors agree & confirm to scheme of compromise or arrangement.

Objection to the compromise/arrangement shall be made by persons—

| holding 10% or more of shareholding | having outstanding debt 5 % or more of total outstanding debt |

Where, at a meeting, majority of persons representing three-fourths in value agree to any compromise or arrangement and if such compromise or arrangement is sanctioned by the Tribunal by an order, the same shall be binding.

Filing of order of Tribunal with registrar within thirty days of the receipt of the order.

2. Power of Tribunal to enforce Compromise or Arrangement [Section 231]

Where the Tribunal makes an order u/s 230 sanctioning a compromise or an arrangement in respect of a co., it—

shall have power to supervise the implementation of the compromise or arrangement; &

give such directions as it may consider necessary for the proper implementation of the compromise or arrangement.

3. Circulation of information for the meeting by the merging companies / the companies in respect of which a division is proposed

draft of the proposed terms of the scheme

drawn up and adopted by the directors of the merging company;

confirmation of filing of draft scheme

a copy of the draft scheme has been filed with the Registrar;

report adopted by the directors

a report of the merging companies explaining effect of compromise on shareholders, KMP, promoters and non-promoter shareholders laying out in particular the share exchange ratio, specifying any special valuation difficulties;

report of the expert

with regard to valuation

supplementary accounting statement

if the last annual accounts of any of the merging company relate to a financial year ending more than six months before the first meeting of the company summoned for the purposes of approving the scheme.

4. Order of Tribunal on the agreement of compromise or arrangement

Order of Tribunal

Certificate by Company’s Auditor

Date of Transfer

Transfer of Instruments

Legal Proceedings

Dissolution

Employee Transfer

NRI Holder

Provision for Dissent Persons

Listed Company to Unlisted Company

Transfer of Authorised Share Capital

Fees in Authorised Share Capital

Provision for Dissent Persons

Order of Tribunal

Certificate by Company’s Auditor

Date of Transfer

Transfer of Instruments
5. Requirements as to acquisition of shares of Shareholders dissenting from Scheme or Contract Approved by Majority [Section 235]

The scheme involving the transfer of shares in a company (the transferor company) to another company (the transferee company) has been approved by the holders of not less than 9/10th in value of the shares whose transfer is involved.

The approval from 9/10th shareholders in value shall be received within 4 months after making of an offer in that behalf by the transferee company.

The shares already held at the date of the offer by Transferee Company, or by a nominee of the transferee company or its subsidiary companies shall not be counted for this purpose.

The transferee company shall express his desire to acquire the remaining shares of dissenting shareholders within 2 months after the expiry of the said 4 months and shall give notice in the prescribed manner to any dissenting shareholder that it desires to acquire his shares.

6. Purchase of Minority Shareholding [Section 236]

an acquirer, or a person acting in concert with such acquirer

becoming registered holder of ninety per cent. or more of the issued equity share capital of a company

The acquirer, person or group of persons shall offer to the minority shareholders of the company for buying the equity shares held by such shareholders at a price determined on the basis of valuation by a registered valuer in accordance with Rule 27.

The minority shareholders of the company may offer to the majority shareholders to purchase the minority equity shareholding of the company at the price determined in accordance with Rule 27.

Such acquirer, person or group of persons, shall notify the company of their intention to buy the remaining equity shares

The acquirer, person or group of persons shall offer to the minority shareholders of the company for buying the equity shares held by such shareholders at a price determined on the basis of valuation by a registered valuer in accordance with Rule 27.

The majority shareholders shall deposit an amount equal to the value of shares to be acquired by them in a separate bank account to be operated by company whose shares are being transferred for at least 1 year for payment to the minority shareholders and such amount shall be disbursed to the entitled shareholders within sixty days.

Company whose shares are being transferred to act as a transfer agent in the event of purchase.

Right of shareholders to make an offer for sale of minority equity shareholding

- Preparation of proposed scheme
- Notice of the proposed scheme to Registrar and OL
- Consider their objections/suggestions, if any and amend the scheme accordingly
- Approval of scheme in respective General meeting of transferor company and transferree company
- Filing of declaration of solvency with Registrar by company
- Approval of scheme by majority representing 9/10th in value of creditors
- RD to consider objections or suggestions of ROC and OL if any
- Passing of an application to Tribunal for approval of scheme
- Confirmation by Tribunal

7. Power of CG to provide for amalgamation of companies in Public Interest (Section 237)

- Central Government may by order provide for amalgamation in the public interest
- Continuation by or against the transferee company of any legal proceedings
- Same Interest Rights or Compensation
- Appeal by aggrieved person on assessment of compensation
- Requirements for passing of an order
- Copies to be presented to Parliament

8. Fast Track Mode Of Merger Or Amalgamation Of Certain Companies [Section 233]

- Power of CG to Provide for Amalgamation of Companies in Public Interest (Section 237)
CHAPTER 6: PREVENTION OF OPPRESSION AND MISMANAGEMENT

1. Application to Tribunal for Relief in cases of Oppression, etc. [Section 241]

(i) Right to apply to Tribunal:

| Members of the co. may apply to the Tribunal (provided has a right to apply under section 244) where- | public interest | the interests of the company has taken place in the management /control of the company (in case of share capital) |
| affairs of the company have been / are being conducted prejudicial to the material change | him or any other member /s | in its membership, or in any other manner |
| | | affairs of the company will be conducted in a manner prejudicial to its interests or members/ any class of members |

(ii) Central Government *suo moto* to apply the Tribunal:

- Central Government, of the opinion that the affairs of the company conducted in a manner prejudicial to public interest, it may itself apply to the Tribunal

2. Right to Apply under Section 241 [Section 244]

Rights of Members to Apply:

- Company having share capital
- Company not having share capital

- 'Which ever is less' of:
  - Atleast 100 members; OR
  - At least 1/10th of the total number of members

- Subject to the condition that the applicant or applicants has or have paid all calls and other sums due on his or their shares

9. Merger or Amalgamation of Company with Foreign Company [Section 234]

- A foreign company incorporated outside India may merge with an Indian company after obtaining prior approval of RBI and after complying with the provisions of sections 230 to 232 of the Act and relevant rules.
  -cash, or
  -in Depository Receipts, or
  -partly in cash and partly in Depository Receipts

- A company may merge with a foreign company incorporated in any of the jurisdictions specified by the CG in consultation with RBI and after complying with provisions of sections 230 to 232 of the Act and relevant rules.

Central Government, of the opinion that the affairs of the company conducted in a manner prejudicial to public interest, it may itself apply to the Tribunal

- If 100% of its share capital is held by the holding company, except the shares held by the nominee or nominees to ensure that the number of members of subsidiary company is not reduced below the statutory limit as provided in section 187.
4. Consequences of Termination or Modification of Certain Agreements [Section 243]

<table>
<thead>
<tr>
<th>Where an order passed</th>
<th>Such passed order shall not give rise to-</th>
<th>No MD/other D / M whose agreement is so terminated or set aside shall</th>
<th>Penalty to MD/D/M of a company and every other director of the company knowingly acts in contravention</th>
</tr>
</thead>
<tbody>
<tr>
<td>♦ terminates, ♦ sets aside or ♦ modifies an agreement referred in section 242(2)</td>
<td>♦ to any claims against the company by any person for damages or ♦ for compensation for loss of office or ♦ in any other respect either in pursuance of the agreement or ♦ otherwise;</td>
<td>♦ for a period of five years from the date of the order terminating or setting aside the agreement, ♦ without the leave of the Tribunal, ♦ be appointed, or act, as the managing director or other director or manager of the company ♦ shall be punishable with imprisonment for a term extending to 6 months or ♦ with fine extending to 5 lakh rupees, or ♦ with both.</td>
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</table>

Provided that the Tribunal shall grant leave only when notice of the intention to apply for leave has been served on the Central Government and that Government has been given a reasonable opportunity of being heard in the matter.

5. Class Action (Section 245)

(i) Filing of application before the Tribunal on behalf of the members /depositors:

- number of member/s, depositor/s or any class of them are of the opinion that they are being conducted in a manner-
  - ♦ the management or ♦ conduct of the affairs of the company ♦ prejudicial to the interests of the company or its members / depositors,

May file an application before the Tribunal on behalf of the members or depositors

(ii) Order of tribunal: Members/depositors may seek the following orders –

- restrain the company from committing an ultravires act
- to restrain the company from committing breach of any provision of the company’s AoA/MoA
- to declare a resolution altering the memorandum or articles of the co. as void if
  - ♦ the resolution was passed by suppression of material facts, or ♦ obtained by mis-statement to the members or depositors;
(iii) Required number of members to apply:

<table>
<thead>
<tr>
<th>In the case of a company having a share capital</th>
</tr>
</thead>
<tbody>
<tr>
<td>atleast 100 members, or</td>
</tr>
<tr>
<td>such percentage of the total number of its</td>
</tr>
<tr>
<td>members as prescribed under respective rules</td>
</tr>
<tr>
<td>or</td>
</tr>
<tr>
<td>any member or members holding not less than</td>
</tr>
<tr>
<td>such percentage of the issued share capital</td>
</tr>
<tr>
<td>of the company as may be prescribed</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>In the case of a company not having a share capital</th>
</tr>
</thead>
<tbody>
<tr>
<td>not less than one-fifth of the total number of its</td>
</tr>
<tr>
<td>members</td>
</tr>
</tbody>
</table>

(iv) Required number of depositors to apply:

<table>
<thead>
<tr>
<th>No. of depositors who may apply</th>
</tr>
</thead>
<tbody>
<tr>
<td>atleast 100 or such % of the</td>
</tr>
<tr>
<td>total number of depositors as</td>
</tr>
<tr>
<td>may be prescribed, whichever is</td>
</tr>
<tr>
<td>less, or</td>
</tr>
<tr>
<td>any depositor/s to whom the</td>
</tr>
<tr>
<td>company owes such % of total</td>
</tr>
<tr>
<td>deposits of the company as may</td>
</tr>
<tr>
<td>be prescribed</td>
</tr>
</tbody>
</table>

(v) Consideration of application by Tribunal under section 245(1):

- member / depositor is acting in good faith in making the application
- any evidence as to the involvement of any person (other than directors) or officers of the company on any of the matters under 245(1)
- same cause of action which the member / depositor could pursue in his own right rather than through an order
- any evidence as to the views of the members / depositors of the company who have no personal interest, direct / indirect, in the matter being proceeded
- where the cause of action is an act / omission that is yet to occur, whether the act or omission could be, and in the circumstances would be likely to be—
  - authorised by the company before it occurs; or
  - ratified by the company after it occurs;
- where the cause of action is an act / omission that has already occurred, whether the act or omission could be, and in the circumstances would be likely to be, ratified by the company.

(vi) In case of admission of application

When an application is admitted, the Tribunal shall

- serve public notice on admission of the application to all the members / depositors
- all similar applications prevalent in any jurisdiction should be consolidated into a single application
- the class members or depositors should be allowed to choose the lead applicant
- the class members / depositors should be allowed to choose the lead applicant
- the members or depositors of the class are unable to come to a consensus, the Tribunal shall appoint a lead applicant, who shall be in charge of the proceedings from the applicant’s side
- two class action applications for the same cause of action shall not be allowed;
- the cost / expenses connected with the application for class action shall be defrayed by the company or any other person responsible for any oppressive act

(vii) Order to be binding on the parties:

- order passed by the Tribunal shall be binding on the
  - company and all its members,
  - depositors and
  - auditor including
    - audit firm or
    - expert or
    - consultant or
    - advisor or
    - any other person associated with the company.
(viii) Punishment for non-compliance of section 245

<table>
<thead>
<tr>
<th>Company which fails to comply with an order of Tribunal</th>
<th>every officer of the company who is in default</th>
</tr>
</thead>
<tbody>
<tr>
<td>fine - minimum 5 lakh rupees to maximum 25 lakh rupees,</td>
<td>Imprisonment for a term extending to 3 years + fine not be less than 25 thousand rupees extending to 1 lakh rupees.</td>
</tr>
</tbody>
</table>

(ix) Exemption from application of section:

- **Section 245**
- **Not applicable to banking company**

(x) Application may be filed on behalf of affected persons:

In compliance of this section, application may be filed or any action may be taken by the following:
- any person
- any association of persons representing the persons affected as stated in section 245(1)
- group of persons

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**CHAPTER 7: WINDING UP (WU)**

1. **Definition of Winding Up [Section 2(94A)]**

Winding Up Includes

- Winding up under Companies Act, 2013
- Liquidation under Insolvency and Bankruptcy Code, 2016

2. **Circumstances in which Company may be wound up by Tribunal [Section 271]**

- If the co. by SR resolving that company be wound up
- If the co. has defaulted in filing financial statements/annual returns for immediately preceding 5 consecutive FY
- Company has acted against the national interest (sovereignty & integrity, security etc.)
-Registrar submit his views to Tribunal within 60 days of receipt of petition.

3. **Petition for Winding up [Section 272 (1)]**

(i) **Presentation of Petition**

- The Company
- Any Contributory or Contributories
- All or any of the persons specified in clauses (a) and (b) (stated above)
- The registrar
- Any person authorised by Central Government in that behalf
- the CG/SG, in case falling u/s 271(b)

Petition for Winding up to Tribunal can be made by:

- He may be the holder of fully paid-up shares.
- The company may have no assets at all.
- The company may have no surplus assets left for distribution among the shareholders after the satisfaction of its liabilities.
- Shares in respect of which he is a contributory/allotted to him/held by him & registered in his name for atleast 6 months during 18 months immediately before commencement of Winding up

Copy of petition shall also be filed with the registrar.

(ii) **Petition filed by contributory [Section 272(2)]**

Contributory can file petition, though

- On application by the Registrar or any other person authorised by the CG
- On application by the Registrar or any other person authorised by the CG

Registrar submit his views to Tribunal within 60 days of receipt of petition.
(iii) Petition filed by Registrar [Section 272(3)]

Registrar can present petition for WU under section 271 on previous sanction of CG after reasonable opportunity of representation

*Registrar cannot file petition for winding up on the grounds given u/s 271(a) & 271(e)

(iv) Petition presented by Co. for winding up

shall be presented before the Tribunal

admitted only if accompanied by a statement of affairs

4. Powers of Tribunal [Section 273]

(i) Order passed by Tribunal

Dismiss the order, with / without cost

Any other order as it thinks fit

Make any interim order as it thinks fit

Orders by Tribunals

Make an order for the winding up of the company with / without cost

Appoint a provisional liquidator of the co. till the making of a winding up order

(ii) Time period for passing of an order

Order u/s 273 shall be made within 90 days from the date of presentation of petition.

5. Tribunal may order company to file a statement of its affairs (SOA) [Section 274(1)]

Where Petition for winding up filed by any person other than the company

if satisfied, that prima facie case for winding up of the company is made out

Tribunal by an order direct the company to file its objections + statement of its affairs within 30 days of the order.

Tribunal may further extend time period by 30 days under special circumstances

in case of failure in filing of S.O.A, Tribunal shall forfeit right to oppose the petition

Director/ any officer in default for such non-compliance shall be liable for punishment u/s 274(4)

(ii) Intimation of order of Tribunal [Section 277(1)]

Within 7 days from the date of passing of an order, Tribunal intimate to company liquidator/ provisional liquidator + registrar

(iii) Intimation of order of Tribunal of an appointment of provisional liquidator or winding up of a company [Section 277(2)]

(ii) Time period for passing of an order /winding up [Section 277(2)]

Registrar shall

Listed Company

Intimate about such appointment/order to the stock exchanges where the securities of the company are listed.

All Companies

Make an endorsement to that effect in his records relating to the company and notify in the Official Gazette that such an order has been made.

8. Submission of report by Company Liquidator [Section 281]

The appointed liquidator shall within 60 days (from date of order) submit report to Tribunal (as to details of assets, liabilities, debts etc. +co. promoted/ formed+ viability of business +any other report, if required)

report can be inspected by any person describing himself in writing to be

♦ creditor
♦ contributory by himself or by his agent

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9. Direction of Tribunal on report of Company liquidator [Section 282]

On consideration of report, Tribunal shall fix time limit for completion of proceeding + co. be dissolved

The Tribunal may order for taking such steps and measures, as may be necessary, to protect, preserve or enhance the value of the assets of the company

The Tribunal may pass such other order or give such other directions as it considers fit.

10. Payment of Debts by Contributory and Extent of Set-off [Section 295]

(i) Payment of debts by contributory

The Tribunal may, after passing of a winding up order,

pass an order requiring any contributory on the list of contributories to pay,

in the manner directed by the order, any money due to the company, from him or from the estate of the person whom he represents,

exclusive of any money payable by him / the estate by virtue of any call in pursuance of this Act.

(ii) Setoff of amount due to any contributory

The Tribunal, in making an order, may

allow to the contributory, by –

• way of set-off, any money due to him, or to the estate which he represents, from the company, on any independent dealing or contract with the company.

But not any money due to him as a member of the company in respect of any dividend or profit;

allow to any director or manager whose liability is unlimited, or to his estate, such set-off.

11. Arrest of Person trying to Leave India or Abscond [Section 301]

Any time either before or after passing a winding up order, if the Tribunal is satisfied that –

♦ a contributory, or
♦ a person having property, accounts or papers of the company in his possession

is about-

♦ to leave India or
♦ otherwise to abscond, or
♦ is about to remove or conceal any of his property, for evading payment of calls, or
♦ of avoiding examination respecting the affairs of the company,

the Tribunal may cause—

♦ the contributory to be detained until such time as the Tribunal may order; and
♦ his books and papers and moveable property to be seized and safely kept until such time as the Tribunal may order.

12. Dissolution of Company by Tribunal [Section 302]

When affairs of a company have been completely wound up, the Company Liquidator (CL) shall make an application to the Tribunal for dissolution of such company

The Tribunal shall pass an order requiring any contributory on the list

so much of the debts due to such secured creditor as could not be realised by him, or

the amount of the workmen’s portion in his security (if payable under the law),

whichever is less, pari passu with the workmen’s dues

Tribunal shall make an order that the company be dissolved from the date of the order, and the company shall be dissolved accordingly

Copy of the order shall, within 30 days from the date, be forwarded by the CL to the Registrar

Registrar shall record in the register relating to the company a minute of the dissolution of the company

If the CL makes a default in forwarding a copy of the order within the period specified the CL shall be punishable with fine which may extend to ₹ 5,000 for every day during which the default continues

13. Overriding Preferential Payments [Section 326]

Debts to be paid in priority

workmen’s dues; and

where a secured creditor has realised a secured asset,

so much of the debts due to such secured creditor as could not be realised by him, or

the amount of the workmen’s portion in his security (if payable under the law),

whichever is less, pari passu with the workmen’s dues

Tribunal shall make an order that the company be dissolved from the date of the order, and the company shall be dissolved accordingly

Copy of the order shall, within 30 days from the date, be forwarded by the CL to the Registrar

Registrar shall record in the register relating to the company a minute of the dissolution of the company

If the CL makes a default in forwarding a copy of the order within the period specified the CL shall be punishable with fine which may extend to ₹ 5,000 for every day during which the default continues

The Tribunal shall on an application filed by the CL, or when the Tribunal is of the opinion that it is just and reasonable in the circumstances that an order for the dissolution of the company should be made

Copy of the order shall, within 30 days from the date, be forwarded by the CL to the Registrar

Registrar shall record in the register relating to the company a minute of the dissolution of the company

If the CL makes a default in forwarding a copy of the order within the period specified the CL shall be punishable with fine which may extend to ₹ 5,000 for every day during which the default continues

The Tribunal may order for taking such steps and measures, as may be necessary, to protect, preserve or enhance the value of the assets of the company

The Tribunal may pass such other order or give such other directions as it considers fit.

(i) Payment of debts by contributory

The Tribunal may, after passing of a winding up order,

pass an order requiring any contributory on the list of contributories to pay,

in the manner directed by the order, any money due to the company, from him or from the estate of the person whom he represents,

exclusive of any money payable by him / the estate by virtue of any call in pursuance of this Act.

(ii) Setoff of amount due to any contributory

The Tribunal, in making an order, may

allow to the contributory, by –

• way of set-off, any money due to him, or to the estate which he represents, from the company, on any independent dealing or contract with the company.

But not any money due to him as a member of the company in respect of any dividend or profit;

allow to any director or manager whose liability is unlimited, or to his estate, such set-off.

Any time either before or after passing a winding up order, if the Tribunal is satisfied that –

♦ a contributory, or
♦ a person having property, accounts or papers of the company in his possession

is about-

♦ to leave India or
♦ otherwise to abscond, or
♦ is about to remove or conceal any of his property, for evading payment of calls, or
♦ of avoiding examination respecting the affairs of the company,

the Tribunal may cause—

♦ the contributory to be detained until such time as the Tribunal may order; and
♦ his books and papers and moveable property to be seized and safely kept until such time as the Tribunal may order.
14. Power of Tribunal to Assess Damages against Delinquent Directors, etc. [Section 340]

(i) Power of Tribunal to assess damages

If it appears that any person who has taken part in the promotion/formation of the company, or any person, who is / has been a director, manager, Company Liquidator or officer of the company

has misapplied, or retained, or become liable or accountable for, any money or property of the company; or

has been guilty of any misfeasance or breach of trust in relation to the company,

on an application made by

Official Liquidator

Company Liquidator

Any creditor

Contributory

Tribunal may

inquire into the conduct of the person, director, manager, Company Liquidator or officer aforesaid
♦ order him to repay or restore the money or property or any part thereof respectively, with interest at such rate as the Tribunal considers just and proper,
♦ or to contribute such sum to the assets of the company by way of compensation in respect of the misapplication, retainer, misfeasance or breach of trust, as the Tribunal considers just and proper.

(ii) Time limit for filing of an application for assessing of damages

Time Period for making Application (Whichever is Longer)

5 years from the date of the winding up order

5 years from first appointment of the company liquidator

5 years from misapplication, retainer, misfeasance or breach of trust.

15. Preferential Payments [Section 327]

1. Registered Valuer (Section 247)

(i) Valuation

Where a valuation is required to be made in respect of any property, stocks, shares, debentures, securities or goodwill or any other assets or net worth of a company or its liabilities

it shall be valued by a person having such qualifications and experience and registered as a valuer, on such terms and conditions as prescribed in the relevant rules and

appointed by the audit committee or in its absence by the Board of Directors of that company.

(ii) Duties of Registered valuer

Duties of Registered valuer

make an impartial, true and fair valuation of any assets which may be required to be valued;

exercise due diligence while performing the functions as valuer;

make the valuation in accordance with such rules as may be prescribed; and

not undertake valuation of any assets in which he has a direct or indirect interest or becomes so interested at any time during a period of 3 years prior to his appointment as valuer or 3 years after the valuation of assets was conducted by him.
2. Power of Registrar to Remove Name of Company from Register of Companies [Section 248]

(i) Removal of name by registrar

Registrar shall send a notice to the co. and to all the directors for removal of name from register of companies on reasonable cause to believe that:

- a company has failed to commence its business within 1 year of its incorporation, or;
- a company is not carrying on any business or operation for a period of 2 immediately preceding F/Y and has not made any application within such period for obtaining the status of a dormant company u/s 455,

requesting them to send their representations along with copies of the relevant documents, if any, within a period of 30 days from the date of the notice.

(ii) Removal of name by company

A company may file an application, after extinguishing all its liabilities, by:

- consent of seventy-five per cent. members in terms of paid-up share capital,
- a special resolution, or

...to Registrar for removing the name of the company from register of companies.

3. Restrictions on making application under section 248 in certain situations [Section 249]

Application made by co. u/s 248 is restricted, if at any time in the previous three months, the company:

- changed its name or shifted its registered office
- made a disposal for value of property or rights held by it
- engaged in any other activity except the one which is necessary or expedient
- made an application to the Tribunal for the sanctioning of a compromise or arrangement
- is wound up

4. Fraudulent Application for Removal of Name [Section 251]

Where it is found that an application by a company has been made with the-

- object of evading the liabilities of the company, or
- to defraud any other persons, or
- with the intention to deceive the creditors, or

...the persons in charge of the management of the company shall,—

- be jointly and severally liable
- be punishable for fraud

Registrar may also recommend prosecution of the responsible persons.

5. Appeal to Tribunal [Section 252]

Person aggrieved by an order of the registrar, may file an appeal to:

- Tribunal

Within 3 years from date of order of registrar

Tribunal is of the opinion-

removal of name from register is not justified

it may order restoration of the name in the register

reasonable opportunity may be given to registrar

Copy of order of Tribunal shall be filed with-

Registrar within 30 days from the date of order

Registrar shall cause the name of the company to be restored

Company/member/creditor/workman aggrieved by the struck off of name from register; Tribunal on an application of them-

order the name of company to be restored

give such other directions as deemed to be just for placing all the above in the same position, as the name has not been struck off.
6. Nidhi Company (Section 406) of cultivating the habit of thrift and savings amongst its members

Nidhi company incorporated as nidhi with an object

which complies with such rules as are prescribed by the Central Government for regulation of such class of companies.

7. Dormant company (Section 455)

(i) Where a company is formed and registered under this Act for a future project, or to hold an asset or intellectual property and has no significant accounting transaction such a company or an inactive company may make an application to the Registrar as prescribed under the relevant rules for obtaining the status of a dormant company.

Registrar on consideration of application allow the status of dormant co. to an applicant + issue certificate

(ii) Meaning of inactive company

which has not been carrying on any business or operation, or has not filed financial statements and annual returns during the last two financial years, or

has not made any significant accounting transaction during the last two financial years, or

OR

for a future project;

or

to hold an asset or intellectual property

has not made any significant accounting transaction

students who have passed Chartered Accountancy IPCC/ PCC/ PE-II examination and pursuing last year of Practical training or completed Practical training are invited to join the course for this batch. Recently qualified Chartered Accountants are also welcome to join the course.

This programme aims to help the Chartered Accountancy students and newly qualified Chartered Accountants in imbibing the professional skills required for effective functioning in business organisations and the profession. The Programme environment focuses on development of communication skills, personal qualities, interpersonal and teamwork skills, problem solving skills, leadership skills etc.

Salient Features of the Programme:

♣ Emphasis on Soft Skills, Communication Skills and Personality Development.
♣ Exemption from payment of Fees to Top 10 Rank holders.
♣ Part of Practical Training.
♣ No need for Separate Management and Communication Skills (MCS) forming part of Advanced Integrated Course on Information Technology and Soft Skills (AICITSS).
♣ Special Session on Group Discussion & Interview.
♣ Preparation of Project and Presentation Skills.
♣ Building Team Spirit.

Student’s opinion

CoE is a place to learn from best of speakers who fill the session with loads of earnings and bundle of creativity. It is a great place to learn from students and professional with diverse background. A must-do course for all CA Students.

- CA. Kevin Dharmesh Gandhi
  from Western Region
  (Participant of 37th batch)

It was an amazing experience and the faculties were exceptionally good. It bridges the gap between a CA student and a professional. It influences us to be creative and think out of the box.

- Ms. Parnika Poddar
  from Eastern Region
  (Participant of 40th batch)

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China-USA trade war; Opportunities and Challenges for India

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Introduction

China is the largest exporter in the world followed by the USA and the USA is the largest importer followed by China. The two countries together represent around one fifth of the global trade, but China-USA bilateral trade is not very significant in terms of value; neither for the world nor for the two countries as it represents only 3 percent of the global trade, 2.5 percent of China’s GDP and 1 percent of the USA’s GDP.

Recent trade war between the two top trading countries which has brought about increased tariff rates for each other is having more of indirect effects due to the panic created by media than the real direct impact on trade. The maximum expected trade fall due to tariff jumps is estimated by trade analysts to not cross the mark of 20 percent of the current bilateral trade volumes of 656 billion USD by any means.

So, it looks more like a strategic and psychological attack on the voters and investors than a rational economic decision in the welfare of the nations. Interestingly, even some of those tariff lines have been included in the list of action where the two countries do not have any trade at all. The heat of the confrontation suggests that the trade war may soon engulf all products on China-USA trade lane with the flames of tariffs.

Possible Trade Effects

The question is what economic effects this trade war may have on China-USA bilateral trade and on the overall global trade? Mainly, there may be four different types of effects conferred below, depending on the elasticity of import demand and availability of import substitution for the products targeted;

♦ No trade effects
♦ Trade Diversion
♦ Transhipment
♦ Demand contraction

No trade effects: there are products in the China-USA bilateral trade basket that are produced in the home country only to be exported to the partner country. The price elasticity of demand for such products is very less and tariff increase would not have much impact on their trade volumes. The only impact it might have is the addition of some extra revenue in the government budget of importing country. The classic example of such a product is Soya beans, which is produced in the USA primarily to be exported to China.

Soya beans is the largest exported item from the United States to China accounting for 9.5 percent of US exports to China. This trade flow seems equally important for both the countries; China is the biggest market alone representing 57 percent of Soya Beans’ world demand and the USA is the largest supplier representing 44 percent of the total world exports. If this trade flow gets disturbed, it will be extremely difficult for the USA to get alternate market and for China to get alternate source. Source: Trade Map, ITC

Trade diversion effects: tariff increase makes the import costlier in the destination market as the amount paid as tariff gets added in the final prices but doesn’t necessarily make the product non-competitive; if the price differential in the pre-trade war period was higher than the current changes in the tariffs, the products targeted would remain competitive in the destination market even with high tariffs. The products which become non-competitive in a market due to rise in tariffs, give opportunity to domestic producers and exporters of other origins. For example, metals market is highly competitive in the USA as it is anywhere else in the world because there are so many producers and exporters of metals around the world. Even the USA imports Iron, Steel, Aluminium and Copper, etc from different countries like Canada, Germany, Russia, Japan, Korea and China, etc. Since there are number of alternative options available in the market for imports, the price elasticity of demand is very high and price difference is very small. Any small change in the tariff against a country would make its export costlier and probably non-competitive and as a result, consumers will shift to other origins for their demand. As it may be seen in the Table-1 below that the USA’s import of metal is moderately diversified and does not depend on single or few suppliers. This is one of the sector where emerging economies like India have an opportunity to tap the USA market.

Table-1: USA’s import of selected metal products - 2017

<table>
<thead>
<tr>
<th>Products</th>
<th>Origins</th>
<th>Import Value (Million USD)</th>
<th>Share</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aluminium and articles</td>
<td>World</td>
<td>23,406</td>
<td>36%</td>
</tr>
<tr>
<td>thereof</td>
<td>Canada</td>
<td>8,493</td>
<td></td>
</tr>
<tr>
<td></td>
<td>China</td>
<td>3,545</td>
<td>15%</td>
</tr>
<tr>
<td></td>
<td>India</td>
<td>484</td>
<td>2%</td>
</tr>
<tr>
<td>Copper and articles</td>
<td>World</td>
<td>10,104</td>
<td></td>
</tr>
<tr>
<td>thereof</td>
<td>Chile</td>
<td>3,031</td>
<td>30%</td>
</tr>
<tr>
<td></td>
<td>Canada</td>
<td>2,850</td>
<td>28%</td>
</tr>
<tr>
<td></td>
<td>China</td>
<td>559</td>
<td>6%</td>
</tr>
<tr>
<td></td>
<td>India</td>
<td>100</td>
<td>1%</td>
</tr>
<tr>
<td>Iron and steel</td>
<td>World</td>
<td>28,842</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Canada</td>
<td>5,289</td>
<td>18%</td>
</tr>
<tr>
<td></td>
<td>Brazil</td>
<td>2,952</td>
<td>10%</td>
</tr>
<tr>
<td></td>
<td>China</td>
<td>684</td>
<td>2%</td>
</tr>
<tr>
<td></td>
<td>India</td>
<td>434</td>
<td>2%</td>
</tr>
<tr>
<td>Articles of iron or steel</td>
<td>World</td>
<td>39,116</td>
<td></td>
</tr>
<tr>
<td></td>
<td>China</td>
<td>12,399</td>
<td>32%</td>
</tr>
<tr>
<td></td>
<td>Mexico</td>
<td>4,532</td>
<td>12%</td>
</tr>
<tr>
<td></td>
<td>Canada</td>
<td>3,951</td>
<td>10%</td>
</tr>
<tr>
<td></td>
<td>India</td>
<td>1,455</td>
<td>4%</td>
</tr>
</tbody>
</table>

Source: Trade Map
There is also a possibility that facing market access restrictions in the traditional markets the Chinese exporters may turn towards other destinations to dump their surplus metals. India being an emerging economy with a lot of metal consumption and one of the top producers of metals like Iron ore, Steel and Aluminium has both fear and opportunity in China-USA trade war; it has the opportunity to tap American market by negotiating lower tariffs and has the fear that China may dump their surplus metal in India. This dumping may damage Indian metal manufacturing and exports as it would be faced with a very cheap metal export from China. This is more likely once Regional Comprehensive Economic Partnership (RCEP) comes into force, which is the first Preferential Trade Arrangement of which India and China both are members and expected to offer preferential tariffs to each other under this multilateral agreement.

Illegal Transhipment: there are mainly two types of tariffs in practice; one is MEN Tariff, which is applicable for all the WTO member countries; another is Preferential Tariff, which is bilaterally or multilaterally negotiated tariff rates, naturally below the MFN rates and apply only to the countries that are part of that Preferential Trade Arrangement (PTA). When preferential treatment is given, it becomes extremely important to verify the origin of the product otherwise preferential tariffs are bound to be misused by those who don’t get the preferential treatment. The Certificate of Origin (CO) is the document that determines the origin of the shipment and accordingly the tariffs are applied at the destination. It’s a rule that if a consignment is originated from a country, it should have the CO of that country itself but if the CO of any other country is to be used for any reason, it should have certain level of value added (ideally more than 30 percent) in the products in that specific country and this is called transshipment. If CO of that county is used without any or lesser than required value addition in the product, the CO would be considered illegal and the transshipment would also become illegitimate. So, when the CO of another country is used to bypass high tariffs, it is called illegal transshipment, and this is very much in practice in international trade today to achieve better market access. There is a possibility that China-USA trade war would lead to a lot of transshipment through countries that have been exempted from high tariff rates.

Illegal transshipment was the main reason cited by Mr. Trump, the US president when he imposed tariffs on steel and aluminium imports almost no matter where they come from, though he later carved out temporary exemptions for some countries like, Australia, Brazil, Argentina, Canada, Mexico and EU, etc again with quota to control China’s alleged illegal transhipments. Now there is a chance that exempted countries may be used for the transhipment of Chinese products to the USA if the flows are not monitored closely.

Demand Contraction: high tariff leads to higher prices and higher prices lead to lower demands. Since metals that are going to be affected the most with higher tariffs, are an integral part of manufacturing and real estate development activities, prices of finished goods might get affected due to increased cost of production leading to demand contraction and projects’ slow down. This may initially lead to overall economic slowdown in the USA due to higher prices and demand contraction and in China due to over production and indirectly in the rest of the world.

As a representative of Apple Inc which is an American multinational technology company headquartered in California, that makes consumer electronics, computer software, and online services said recently in a letter to the U. S. Trade representative that its products like Apple Watch, AirPods, Mac mini and a variety of chargers and adapters would be caught in the tariff war. It further says “Our concern with these tariffs is that the U.S. will be hardest hit, and that will result in lower U.S. growth and competitiveness and higher prices for U.S. consumers. The burden of the proposed tariffs will fall much more heavily on the United States than on China.”

Source: Washington Post, 15 September

The sectors that have been affected the most in the USA so far by Chinese tariffs are agriculture, industrial, and energy sectors and the sectors that have been disturbed the most in China by American tariffs are industrial and transport sectors. Since the trade war started, the USA has already imposed tariffs on 50 billion US dollar worth of Chinese exports to the USA and has announced to impose tariffs on an additional 200 billion US dollar worth of Chinese exports to the USA. Mr. Trump has a plan to take it to the level of 500 billion US dollar soon that is everything that is being imported from China is going to come under higher tariff regime in the USA market. Since China imports only 150 billion US dollar worth of commodities, the USA would finally have the upper hand in imposing tariffs.

The products where India has an opportunity to export to China due to high tariffs for the USA are; vehicles, motorcycles, fibre optical cables, coal, plastic products, apple, Soya bean, wine, meat, etc and in the USA, it has an opportunity to export, electrical machinery, solar panels, furniture, toys, steel, aluminium, etc if India can supply those products to these markets.

Conclusion

Global trade scenario is expected to dramatically and drastically change in the coming days with the USA becoming unconventionally protectionist denying market access to several countries including one of the biggest trading partner on the ground of national security using GATT Article XXI clause, otherwise known as national security clause. The illustration of the clause by USA has already been challenged by several countries at the WTO and the decision would decide the future of multilateral trade arrangements and trade policies of individual countries around the world. In the short run some trade diversion is expected to happen due to sudden import restrictions in the USA and Chinese market and countries with exportable surplus like India have the chance to exploit the opportunity. However, India also needs to keep a track of Chinese inflows as the chances of dumping are likely once Regional Comprehensive Economic Partnership (RCEP) a multilateral agreement of which India and China are members, come into force. At the same time, markets where India has competition with China and the USA, would become comparatively tougher for Indian exporters post trade war as the two countries would play more aggressively in those markets to sell out their surplus.
CROSSWORD - OCTOBER 2018

ACROSS:

1  An American UPS manufacturing company
2  A market structure with small number of large and dominated sellers.
3  A renowned public sector undertaking with head office in Kolkata.
4  Peels
5  Sign of Victory
6  A musical composition
7  Herculean
8  A tax payable in India on the value of securities
9  Central value of a set of numbers
10  Ringlets
11  The act of launching a ball or similar object toward a goal.
12  A geo-statistical method used for interpolation in space.
13  It is a software component that manages specific application protocols such as SIP (session Initiation protocol) and FTP (File Transfer protocol).
14  Free software for All
15  Little in size
16  Boasts
17  An English word which may act as preposition.
18  Fine powder used for cosmetic purpose
19  Rowers
20  In computer security, a ----- is a possible danger that might exploit a vulnerability to breach security.
21  A theory which states that the exchange rate between two currencies is equal to the ratio of the currencies' respective purchasing power.
22  As you sow ----- shall you reap.

DOWN:

1  Mole in one.
2  Focal point
3  Dozed
4  Comes with either
5  Roman fifty one
6  Lodge
7  _____ is a monetary measure of the market value of all the final goods and services produced in a period of time.
8  OS-It manages computer hardware and software resources and provides common services for computer programs
9  Reverses a decision
10  A------effect, especially in Economics, describes the situation where one variable is cross related with the values of another variable at later times.
11  Name of a currency of an Asian country.
12  One of the largest volcanoes-Lava
13  A pleasant smell from the kitchen
14  The largest Common Factor of two or more numbers.
15  Spends time on World Wide Web
16  A framework of accounting standards followed by most of the US companies
17  Gross Domestic Product minus Depreciation gives us Domestic Product.
18  Name of a computer key.
19  A stupid person